

MAKE-UP AND CORRECTIVE TECHNIQUES I

2024-25 Academic Year

Program Title	Ministry Title	Major	Year	Semester
BUS-Cosmetic Techniques and Management	--	CTMG	1	1

Course Code: CTMG 1104	Course Equiv. Code(s): N/A
Course Hours: 56	Course GPA Weighting: 4
Prerequisite: N/A	
Corequisite: CTMG 1101	
Laptop Course: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Delivery Mode(s): In class <input checked="" type="checkbox"/> Online <input type="checkbox"/> Hybrid <input type="checkbox"/> Flexible <input type="checkbox"/> HyFlex <input type="checkbox"/>	
Remote proctoring required Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Authorized by (Dean or Director): Tony Doyle	Date: August 2024

Prepared by		
First Name	Last Name	Email
Rachael	Authors	rachael.authors@durhamcollege.ca

Course Description:

This course covers foundational makeup application techniques, using professional tools, makeup products and applicators. Students will learn skin preparation methods, and the placement of cosmetic products for various facial features and face shapes. Students will consolidate their skills learned in this course, creating natural, day and evening beauty makeup applications. This course also places a strong emphasis on the importance of industry and public health standards for infection control.

Campus Closure Notice

In the event of a campus closure during which time classes cannot be conducted or attended in person, course delivery will be conducted remotely where possible. Should teaching and learning resume on campus, students may be organized into smaller groups for classroom delivery, in accordance with directions from public health authorities.

In either situation, the learning plan sequence and/or evaluation methods may be adjusted to address topics requiring hands-on, practical learning activities.

Subject Eligibility for Prior Learning Assessment & Recognition (PLAR):

Prior Learning Assessment and Recognition (PLAR) is a process a student can use to gain college credit(s) for learning and skills acquired through previous life and work experiences. Candidates who successfully meet the course learning outcomes of a specific course may be granted credit based on the successful assessment of their prior learning. The type of assessment method (s) used will be determined by subject matter experts. Grades received for the PLAR challenge will be included in the calculation of a student's grade point average.

The PLAR application process is outlined in <http://www.durhamcollege.ca/plar>. Full-time and part-time students must adhere to all deadline dates. Please email: PLAR@durhamcollege.ca for details.

PLAR Eligibility

Yes No

PLAR Assessment (if eligible):

- Assignment
- Exam
- Portfolio
- Other

Practical assessment

Course Learning Outcomes

Course Learning Outcomes contribute to the achievement of Program Learning Outcomes for courses that lead to a credential (e.g. diploma). A complete list of Vocational/Program Learning Outcomes and Essential Employability Skill Outcomes are located in each Program Guide.

Course Specific Learning Outcomes (CLO)

Student receiving a credit for this course will have reliably demonstrated their ability to:

- CLO1 Identify and select cosmetic products, colours and professional tools to ensure accurate facial placement and application for a variety of clients.
- CLO2 Prepare the skin for make-up application using a step-by-step approach to achieve a natural appearance and enhance the longevity of the make-up application.
- CLO3 Identify various face shapes and facial features to determine make-up application techniques and specific placement of cosmetic products suitable for a variety of clients.
- CLO4 Demonstrate an organized workstation set-up and follow infection control protocols in accordance with public health standards to ensure a safe environment for all during the make-up application process.
- CLO5 Create a nude-natural make-up look by selecting the appropriate colours, tools, products and make-up application techniques.
- CLO6 Create a day-time make-up look with the use of colour for individuals with professional careers by selecting appropriate colours, tools, products and make-up application techniques.
- CLO7 Create an evening make-up look by selecting the appropriate colours, tools, products and make-up application techniques.

Essential Employability Skill Outcomes (ESSO)

This course will contribute to the achievement of the following Essential Employability Skills:

- EES 1. Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
- EES 2. Respond to written, spoken, or visual messages in a manner that ensures effective communication.
- EES 3. Execute mathematical operations accurately.
- EES 4. Apply a systematic approach to solve problems.
- EES 5. Use a variety of thinking skills to anticipate and solve problems.
- EES 6. Locate, select, organize, and document information using appropriate technology and information systems.
- EES 7. Analyze, evaluate, and apply relevant information from a variety of sources.
- EES 8. Show respect for the diverse opinions, values, belief systems, and contribution of others.
- EES 9. Interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals.
- EES 10. Manage the use of time and other resources to complete projects.
- EES 11. Take responsibility for one's own actions, decisions, and consequences.

Evaluation Criteria:

The Course Learning Outcomes and Essential Employability Skills Outcomes are evaluated by the following evaluation criterion.

Evaluation Description	Course Learning Outcomes	EESOs	Weighting
Lab Activity: Lab & Class Activities - 5 @5% each - Weeks 1-13	CLO1, CLO2, CLO3, CLO4, CLO5, CLO6, CLO7	EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11	25
Test: Test	CLO1, CLO2, CLO3, CLO4	EES1, EES2, EES7	10
Lab Activity: Workstation Set-up and Infection Control Protocols Assessment	CLO4	EES1, EES2, EES7, EES10	15
Lab Activity: Nude-Natural Make-up Practical Assessment	CLO1, CLO2, CLO3, CLO4, CLO5	EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11	15
Lab Activity: Professional Day Make-up Practical Assessment	CLO1, CLO2, CLO3, CLO4, CLO6	EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11	15
Lab Activity: Evening Glamour Make-up Practical Assessment	CLO1, CLO2, CLO3, CLO4, CLO7	EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11	20
Total			100%

Notes:

1. Mid-term marks will be comprised of all activities, assignments and tests that take place between Weeks 1-7.
2. Class/lab activities are based on information presented during current or previous classes. The dates of these class/lab activities will not be pre-announced, and will include synchronous (lab) activities. There will not be a possibility to make up any missed synchronous activities. If a student is absent, a grade of zero is recorded for that activity, regardless of reason. Please note, a total of 7 class/lab activities will take place over the duration of the semester, where the top 5 class/lab activities will count towards the final mark for this course.
3. All assignments are due on the date and at the time specified, and in the format outlined by the professor. The professor will specify the submission format for each assignment (electronic, hard copy, or both formats) in advance of the due date.

Required Text(s) and Supplies:

1. Middleton, K. (2022). Colour Theory for the Make-up Artist (2nd Edition). New York: Routledge. ISBN: 9780367609757
2. Student kit supplies

Recommended Resources (purchase is optional):

1. D'Allaird, M. (2013). Milady Standard Makeup. New York: Cengage Learning ISBN: 9781111539597
2. Brown, B. (2011). Bobbi Brown Makeup Manual: For Everyone from Beginner to Pro. (11th Edition). New York: Springboard Press. ISBN: 9780446581356

3. Delamar, P. (2017). *The Complete Make-up Artist* (3rd Edition). Cengage Learning. ISBN: 9781473703711
4. Public Health Ontario (2019). *Guide to Infection Prevention and Control in Personal Service Settings*, 3rd edition. <https://www.publications.gov.on.ca/guide-to-infection-prevention-and-control-in-personal-service-settings>

Policies and Expectations for the Learning Environment:

General Policies and Expectations:

<p>General College policies related to</p> <ul style="list-style-type: none"> + Acceptable Use of Information Technology + Academic Policies + Academic Integrity + Standards for Student Conduct for all Learning Environments can be found at https://durhamcollege.ca/wp-content/uploads/Standards-of-Student-Conduct-for-all-Learning-Environments.pdf + Information about academic policies and procedures can be found on-line at https://durhamcollege.ca/about/governance/policies 	<p>General policies related to</p> <ul style="list-style-type: none"> + attendance + absence related to tests or assignment due dates + excused absences + writing tests and assignments + classroom management can be found in the Program Guide (full time programs only) in MyDC https://durhamcollege.ca/mydc/
<p>All students at Durham College have the responsibility to familiarize themselves with and abide by the college's Academic Integrity Policy. Students are expected to complete and submit their own work in an honest manner, in accordance with the policy. Durham College has zero tolerance for breaches of academic integrity. All suspected breaches of academic integrity will be investigated and documented following procedures outlined in the policy, and should a breach be confirmed, appropriate penalties will be levied. Breaches of academic integrity refer to a variety of practices including, but not limited to:</p> <ul style="list-style-type: none"> • copying another person's work; • using unauthorized materials or resources during an evaluation; • obtaining unauthorized copies of evaluations in advance; • collaborating without permission; • colluding or providing unauthorized assistance; • falsifying academic documents or records; • misrepresenting academic credentials; • buying, selling, stealing, soliciting, exchanging or transacting materials or information for the purpose of academic gain; • bribing or attempting to bribe personnel; • impersonation; • submitting the same work in more than one course without authorization; • improper use of computer technology and the internet; • depriving others of academic resources; • misrepresenting reasons for special consideration of academic work; • plagiarizing or failing to acknowledge ideas, data, graphics or other content without proper and full acknowledgement; • any unauthorized use of generative or other artificial intelligence. <p>If you have questions or concerns about what constitutes appropriate academic conduct or research and citation methods, and what your responsibilities are towards academic integrity, please visit the Academic Integrity website on MyDC, reach out to Student Academic Learning Services (SALS), or speak with your professor or Student Advisor.</p>	

Course Specific Policies and Expectations:

PRE-LAB REQUIREMENTS: To be eligible for the lab component of this program, you must receive a PASS from Verified by Synergy Gateway, confirming that you have met all pre-lab entry immunization requirements. Please contact your Faculty of Business Student Advisor if you have any questions about this process.

Please note, if you have NOT received a PASS from Verified by Synergy Gateway by the end of Week 5 of the current semester, you will no longer be eligible to complete the lab course that same semester. Please contact your Faculty of Business Student Advisor immediately to discuss an academic plan.

DC SPA STANDARD OPERATING POLICIES & PROCEDURES: It is expected that students follow the policies and procedures described in the DC Spa Standard Operating Policy & Procedure manual when participating in lab classes.

PUNCTUALITY & ATTENDANCE: Due to the relationship between theoretical knowledge in education and practical application in industry, it is essential that students participate in all learning activities. Failure to attend lab may lead to gaps in knowledge, missed evaluations and potential safety hazards for a client in a personal service setting. Full attendance is expected for all labs.

To mirror workplace expectations and to minimize disruptions to classroom activities, students are expected to be punctual and arrive to lab on time, and also arrive back from scheduled breaks on time. Students should notify their professor BEFORE a lab begins if they anticipate arriving late or will be absent.

Students are expected to check in daily on DC Connect, DC Mail, and other platforms provided by the faculty team. Missed class/lab work will not be retaught by the professor.

Note, if a student is absent for a practical lab demonstration and/or for the practice of technical skill activities in lab, the student must contact their professor to discuss the reason for their absence. The Faculty of Business faculty and administrative team may determine that the student cannot complete a practical lab assessment if the minimum technical skill competencies have not been demonstrated in lab by the student before the assessment, during scheduled lab time.

ATTIRE: When participating in lab classes, students must be dressed in a clean, unsoiled and fully branded DC Spa uniform, consisting of DC Spa branded top and bottom, along with clean, soft-soled, plain black shoes (with no brand logos) that are fully wipeable. Cloth, fur, open toe or outdoor footwear/boots are not permitted to be worn during lab time. Pants must be hemmed to a professional length (1/2 - 1" above the top of your shoe heel) and branded uniform top sleeve and top length may not be altered from the original intended style. A white or black non branded crew, v or scoop neck non-hooded top (t-shirt weight) that covers undergarments and/or exposed skin is appropriate to be worn underneath the school branded uniform top. Students must be groomed consistent with a professional image expected in the industry. Long hair must be pulled back and styled to maintain a safe and hygienic environment. Hoodies, sweaters, hats, bracelets, multiple fashion rings and dangling or over-sized earrings/necklaces must not be worn during lab time; with the exception of wedding bands, small stud earrings, and/or jewellery/attire for religious practices. Fingernails must be kept short (less than 1/4" in length), neatly manicured and buffed. Nail polish (including clear polish), gel, shellac or acrylic nail applications are not permitted to be worn during lab classes.

STUDENT KIT & LAB SUPPLIES/EQUIPMENT: Please note, only DC student kit supplies and DC Spa lab supplies/equipment are permitted for use in the lab in order to complete the practical learning objectives for this program. Personal products, items, tools/equipment or supplies that are not part of the student kit are not permitted for use in lab classes, or for assigned activities.

MODELS: Dates when models are required for practice sessions and/or assessment(s) in lab will be posted on DC Connect at the beginning of the semester. It will be the responsibility of each student to secure a model for the specific date. If external models do not attend practical assessments due to unforeseen circumstances, students will be assigned to work with other classmates to demonstrate their practical application skills.

PERSONAL BELONGINGS: All personal items, with the exception of student kit supplies, are to be stored in daytime student lockers located throughout the CFCE building. Students must collect their belongings at the end of class as lockers are only available for single, daytime use. Students are to store all outerwear, hats, purses/backpacks, and winter boots in a locker.

CELL PHONES/ELECTRONIC DEVICES: Electronic communication devices are strictly prohibited during lab times and to be stored in a locker. Students who do not comply with this program-specific requirement will be asked to leave the lab immediately.

PEER INTERACTION AND FEEDBACK: Students are expected to participate with their peers in active learning activities. These activities provide students with opportunities for written/verbal feedback from their peers and professor on the application of learned course material.

CONTRAINDICATIONS: Students with contraindications that prevent them from participating as a model with their peers in lab classes will discuss with their professor an appropriate plan in order to complete the practical learning objectives for this course.

PROFESSIONALISM: Students are expected to conduct themselves in a professional manner while on and off campus. Students are expected to comply with the program's professional conduct, appearance, and safety expectations. It is everyone's responsibility to have respect for their peers, faculty and the public.

MISSED TESTS:

A) All evaluations (practical lab assessments or written) are to be written at the scheduled time set by the professor. Students must notify the professor **BEFORE** the scheduled start time of the evaluation if unable to attend an evaluation. A failure to comply will result in a mark of zero. E-mail messages are an acceptable form of contact if a student is unable to speak with the professor in person.

No more than one missed evaluation may occur in the course. After one missed evaluation, all further missed evaluations will be assigned a grade of zero.

B) Given compliance with point A) of this section, the weighting of a missed evaluation will be applied to an applicable final lab assessment/evaluation. This will apply **ONLY** if the final evaluation is a cumulative one, where all course learning outcomes are covered.

If the final evaluation (written or lab assessment) is **NOT** cumulative, the professor will discuss with the student a date where a make-up evaluation will be scheduled, either in accordance with Durham College Test Centre or DC Spa lab protocols. If the student misses the make-up date, then a mark of zero will be assigned for the missed evaluation and there will be no further make-up evaluation opportunities.

C) A missed Final Evaluation (written or lab assessment) is a significant event.

If a student is unable to attend a final evaluation, the student is required to email their professor **BEFORE** the start of the scheduled final evaluation. A failure to comply will result in a mark of zero for that final evaluation.

Given compliance with the above, the student may be permitted to have the evaluation rescheduled as determined by the professor and following Durham College's Test Centre or DC Spa lab protocols.

If, upon review of all relevant factors, the Faculty of Business administrative and faculty team deems that the situation does not warrant a rescheduled evaluation, a grade of zero will be assigned to the missed final evaluation.

ASSIGNMENTS: All assignments submitted after the due date and time, or in a format not specified by the professor, will be considered late and a penalty of 20% will apply to each calendar day, up to 4 days, after which the assignment will no longer be accepted and a mark of zero will be assigned.

GROUP WORK: To help develop valuable workplace skills, some courses will require students to work in groups. Faculty will specify the particular requirements of the group assignments and the grading mechanisms for each part of the evaluation. Faculty may request to specify the individual contributions of each group member. Students are expected to demonstrate appropriate commitment and reliability to their group. Depending upon the individual circumstances, a student may receive a grade of zero for the group assignment or may be evaluated individually based on their contributions.

ELECTRONIC SUBMISSIONS: If a student experiences difficulty making an electronic submission on DC Connect, they must contact the IT Helpdesk at 905-721-3333 or email ServiceDesk@dc-ot.ca and have a 'ticket' opened. Students experiencing technical difficulties may be asked to present the ticket information to their professor.

ACADEMIC INTEGRITY: Academic integrity is a core value at Durham College. Professors have full discretion in the use of tools and practices to ensure that academic integrity is upheld. Any evaluation may be subject to the use of technological tools that contribute to the promotion of academic integrity. These tools may include the use of Turnitin, or other tools or practices that the professor deems appropriate.

For group project/assignment submissions, all group members together are responsible for the academic integrity of these submissions. **ALL** group members must review and approve the finished product in advance of its due date.

Any incident of academic dishonesty will be dealt with according to the Academic Integrity Policy and Procedure. For more information, see DC Policy: ACAD-101-Academic-Integrity.

Students are expected to review course/assignment specifications closely to determine if they are permitted to use

generative AI. It is the student's responsibility to be clear on when, where, and how the use of generative AI is permitted. In all submissions in which you use generative AI, you must cite its usage. Failing to cite the use of generative AI is academic misconduct. In all other aspects of your work where generative AI is not permitted, the use of generative AI will be considered a breach of academic integrity and Academic Policy ACAD-101 Academic Integrity will be applied. If you are uncertain if you have used GenAI and/or cited appropriately, please speak with the library or your professor.

General Course Outline Notes:

1. Students should use the course outline as a learning tool to guide their achievement of the learning outcomes for this course. Specific questions should be directed to their individual professor.
2. The college considers the electronic communication methods (i.e. DC Mail or DC Connect) as the primary channel of communication. Students should check the sources regularly for current course information.
3. Professors are responsible for following this outline and facilitating the learning as detailed in this outline.
4. Course outlines should be retained for future needs (i.e. university credits, transfer of credits etc.)
5. A full description of the Academic Appeals Process can be found at <https://durhamcollege.ca/about/governance/policies/academic-policies> .
6. Faculty are committed to ensuring accessible learning for all students. Students who would like assistance with academic access and accommodations in accordance with the Ontario Human Rights Code should register with the Access and Support Centre (ASC). ASC is located in room SW116, Oshawa Campus and in room 180 at the Whitby Campus. Contact ASC at 905-721-3123 for more information.
7. Durham College is committed to the fundamental values of preserving academic integrity. Durham College and faculty members reserve the right to use electronic means to detect and help prevent plagiarism. Students agree that by taking this course all assignments could be subject to submission either by themselves or by the faculty member for a review of textual similarity to Turnitin.com. Further information about Turnitin can be found on the Turnitin.com Web site.
8. In compliance with the Directive on the Costs of Educational Material under the Ministry of Training, Colleges and Universities Act (MTCU Act), please visit this link to determine textbook costs: <https://durham.bookware3000.ca/course-materials/textbook-search>. Please speak with your professor to determine if prior versions of a textbook are acceptable.

Learning Plan

The Learning Plan is a planning guideline. Actual delivery of content may vary with circumstances.

Students will be notified in writing of changes that involve the addition or deletion of learning outcomes or evaluations, prior to changes being implemented, as specified in the Course Outline Policy and Procedure at Durham College.

Week/ Module	Hours:	4	Delivery:	Online	
1	Course Learning Outcomes				
	CLO1, CLO2				
	Essential Employability Skills				
	Taught:		EES1, EES2, EES7, EES8, EES10, EES11	Practiced: EES1, EES2	
	Intended Learning Objectives/Topics				
	Introductions Overview of DC Connect, DC Email and MyCampus Identify DC Policies & DC Resources for student success Discuss course outline Describe course specific policies and expectations Explain course evaluation criteria Introduce the DC Spa Standard Operating Policy & Procedure manual (SOPs) Describe potential career paths in cosmetics Discuss industry terminology Describe how terms within the make-up industry are evolving Differentiate between the four types of skin Describe the characteristics of the four skin types Describe products used for various types of skin Explain the importance of skin preparation methods to enhance the longevity and appearance of make-up Discuss class activities				
	Intended Learning Activities				
Review DC Connect, DC Policies & DC Resources Lecture Class discussions Weekly activities Students to review both course outline, and DC Spa Standard Operating Policy & Procedure Manual, and complete class activities					
Resources and References					
Course Outline DC Spa Standard Operating Policy & Procedure manual DC Connect DC Website - Student resources Lecture and additional resources posted on DC Connect Video Textbooks					
Evaluation			Weighting		
Lab Activity: Lab & Class Activities - 5 @5% each - Weeks 1-13			25		

Week/ Module	Hours: 4	Delivery: Online
2	Course Learning Outcomes CLO1, CLO4	
	Essential Employability Skills	
	Taught: EES4, EES5, EES7, EES11	Practiced: EES4, EES5, EES7
	Intended Learning Objectives/Topics Identify various types of make-up brushes and tools, and their features/purposes Explain infection control protocols for make-up products and tools in accordance with public health standards Explain the importance of brush washing protocols, infection control protocols, and strategies to prevent product contamination Discuss CBON infection control modules as part of class activity and note deadline to complete	
	Intended Learning Activities Lecture Class discussion Video demonstration Online CBON infection control certification modules	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lecture and resources posted to DC Connect Textbooks Video CBON online infection control modules	
Evaluation		

Week/ Module	Hours: 4	Delivery: Lab
3	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Identify various types of make-up brushes and tools in student kit, and their features/purposes Identify student kit products Describe labelling of student kit items/tools Identify various face shapes and facial features Explain how facial anatomy and bone structure affects make-up application Identify high and low points of the face to determine colour placement for highlight and contour Discuss make-up application for various face shapes Describe various make-up formulations Discuss best practices for station set-up and practice workstation set-up with student kit Discuss face charting techniques and practice face charting with face charts, brushes/tools and pigments in student kit Practice infection control protocols with brushes, tools and make-up products Complete online CBON infection control modules	
	Intended Learning Activities Student kit activity Lecture Class discussion Video demonstration Student practice Online CBON infection control modules	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks CBON online infection control modules	
Evaluation		

Week/ Module	Hours: 4	Delivery: Lab
4	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to discuss make-up application for various face shapes Explain warm, cool and neutral undertones and their importance when selecting colour palettes for make-up products Categorize make-up colours using the 3 dimensions of colour principles Create various colour harmonies and schemes with make-up by practicing face charting Identify suitable foundation and concealer formulations for various skin types Practice workstation set-up & infection control protocols Practice removal of make-up with student kit supplies and prepare skin for make-up Demonstrate appropriate quantity of products & consumables when completing a foundation match Select foundations & concealers to match skin undertones/tones - practice swatching colours Practice complexion application Review of class materials to prepare for test (Weeks 1-4)	
	Intended Learning Activities Lecture Class discussion Video demonstration Student practice Test review	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Textbooks Video Review of course materials prior to test	
Evaluation		

Week/ Module	Hours: 4	Delivery: Lab
5	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to practice skin preparation and complexion application Identify various lip shapes Discuss and practice corrective make-up techniques for various lip shapes Discuss and practice corrective contour, highlight and blush techniques based on face shape Identify various eye shapes and eye make-up products Identify suitable colours for a client's eyes based on colour theory and analysis principles Discuss and practice the use of corrective eyeshadow techniques for various eye shapes Compare and practice eyeliner techniques for various eye shapes Completion of test on DC Connect - course content covered: Weeks 1-4	
	Intended Learning Activities Lecture Class discussion Video demonstration Test (DC Connect)	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
Evaluation Test: Test	Weighting 10	

Week/ Module	Hours: 4	Delivery: Lab
6	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4	
	Essential Employability Skills	
	Taught:	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Assessment of workstation set-up and infection control protocols Practice corrective application techniques Practice face charting techniques	
	Intended Learning Activities Student practical assessment Lecture Class discussion Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Textbooks Video Review of course materials prior to assessment	
	Evaluation Lab Activity: Workstation Set-up and Infection Control Protocols Assessment	Weighting 15

Week/ Module	Hours: 4	Delivery: Lab
7	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO5	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to practice corrective make-up application techniques Determine tools, colours, products/consumables (including appropriate quantities) and application techniques needed for a basic nude-natural make-up application Create a nude-natural make-up look using the appropriate tools, colours, products/consumables and application techniques	
	Intended Learning Activities Lecture Class discussion Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
	Evaluation	

Week/ Module	Hours: 4	Delivery: Lab
8	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO5, CLO6	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to practice a nude-natural make-up application Determine tools, products/consumables (including appropriate quantities), colours and application techniques needed for a day-time colour make-up application for individuals with professional careers in a variety of industries Use a variety of tools, products/consumables, colours and application techniques to create a professional day-time colour make-up application	
	Intended Learning Activities Lecture Class discussion Video demonstration Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
Evaluation		

Week/ Module	Hours:	Delivery:
	4	Lab
9	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO5	
	Essential Employability Skills	
	Taught:	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Demonstrate a nude-natural make-up application during practical assessment	
	Intended Learning Activities Student practical assessment	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Review of course materials prior to practical assessment Student kit supplies Lab supplies	
	Evaluation Lab Activity: Nude-Natural Make-up Practical Assessment	Weighting 15

Week/ Module	Hours: 4	Delivery: Lab
10	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO6	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to practice a professional day-time make-up application	
	Intended Learning Activities Lecture Class discussion Video demonstration Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
Evaluation		

Week/ Module	Hours:	Delivery:
11	4	Lab
Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO6		
Essential Employability Skills		
Taught:		
Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES9, EES10, EES11		
Intended Learning Objectives/Topics Demonstrate a professional day-time make-up application during practical assessment		
Intended Learning Activities Student practical assessment		
Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Review of course materials prior to practical assessment Student kit supplies Lab supplies		
Evaluation Lab Activity: Professional Day Make-up Practical Assessment		Weighting 15

Week/ Module	Hours: 4	Delivery: Lab
12	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO7	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Explain how a make-up application is different for the evening Determine tools, products/consumables (and appropriate quantities), colours and application techniques needed for an evening glamour make-up application Use a variety of tools, products/consumables, colours and application techniques to create an evening glamour make-up application Practice false lash application	
	Intended Learning Activities Lecture Class discussion Video demonstration Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
Evaluation		

Week/ Module	Hours: 4	Delivery: Lab
13	Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO7	
	Essential Employability Skills	
	Taught: EES1, EES2, EES4, EES5, EES7	Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11
	Intended Learning Objectives/Topics Continue to practice an evening glamour make-up application and false lash application	
	Intended Learning Activities Lecture Class discussion Video Demonstration Student practice	
	Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Student kit supplies Lab supplies Lecture and resources posted to DC Connect Video Textbooks	
Evaluation		

Week/ Module	Hours:	Delivery:
14	4	Lab
Course Learning Outcomes CLO1, CLO2, CLO3, CLO4, CLO7		
Essential Employability Skills		
Taught:		
Practiced: EES1, EES2, EES4, EES5, EES7, EES8, EES10, EES11		
Intended Learning Objectives/Topics Demonstrate an evening glamour make-up application during practical assessment		
Intended Learning Activities Student practical assessment		
Resources and References DC Spa Standard Operating Policy & Procedure manual Guide to Infection Prevention & Control in Personal Service Settings, 3rd Edition (Public Health Ontario) Review of course materials prior to practical assessment Student kit supplies Lab supplies		
Evaluation Lab Activity: Evening Glamour Make-up Practical Assessment		Weighting 20