



Eastern Lakeshore Regional Planning Team (ELRPT)

MINUTES OF MEETING: TUESDAY, MARCH 22, 2022

Location: Virtual

Time: 1:00pm

Present:

Stephen Hughes
 Adriana McDonough
 Sue Hawkins
 Michelle Whitney
 Pam Stoneham

Stacey Ritchie
 Alex Duketow
 Kelly Neumann
 Erin Mackenzie
 Martyn Beckett

Nicole Dolabaille
 Claudine Longo
 Liz Kryschuk
 Jonathan Taylor
 Lisa Cole

Agenda Item	Discussion Notes and Action Items (highlighted)
Welcome and Introductions	Co-Chair: Stephen Hughes and Sue Hawkins We would like to take the opportunity to thank Denise Stirton for her years of service to this group and to all her students! We wish you the best Denise!
Review of Minutes from previous meeting	Minutes of last meeting were accepted.
Agenda Review	Additions to the agenda? - None
Ministry/SCWI Update -Michel Bedard, MOE -Martyn Beckett, SCWI	-SCWI would like to receive any updates regarding the spring Activities and Forums -Martyn is happy to attend any forum or activity; please invite him!
SMART Goals	Review and Update -See notes in the Smart Goals report below
OYAP Update	Update from Stacey Ritchie -Stacey shared a PP presentation outlining the results of her work to date as well as the comments and concerns shared by the students in the Durham College program. -Stacey will be working with the Fleming students once their program begins and will connect with Fleming personnel. -Martyn and Stacey to bring Support Ontario Youth to the attention of SCWI/David Armstrong. -Stacey to look into the fees required by SOY to work with boards and students. -Stacey can be reached at Stacey.ritchie@dcdsb.ca -Stacey will send Adriana her PP presentation and this will be attached to the minutes

[Type here]

Agenda Item	Discussion Notes and Action Items (highlighted)
	<p>Fifteen Electrical seats have been approved for Fleming by the ETC and MLTSD. Erin will get the MLTSD's OYAP In Class Training form signed and Adriana will advise David Armstrong that these seats are being requested in addition to our original proposals.</p> <p>Reminder for board coordinators to send Adriana OYAP budget worksheets by the end of the month, Friday March 29 2022.</p>
SS Tech Teacher Absenteeism	<p>Alex is looking at board safety guides and clarifying what would/should happen in a team-taught model in a hands-on dual credit course where the HS teacher is absent – particularly where machines will need to be used.</p> <ul style="list-style-type: none"> -Where does OSBIE stand on this? PVNC has asked. -Is it sufficient to have a conversation with the Principal to assure them that the college faculty is qualified to operate the school machinery. -In many schools, college-delivered courses happen with the college faculty in charge of the school lab with no HS tech teacher present. -Let's wait to see what OSBIE says before proceeding with next steps (for example, bringing it to the attention of SCWI...)
Report Card Comments (failure in the college course)	<p>Update/feedback from Phil Hedges</p> <ul style="list-style-type: none"> -Please see the attached PP slides from Stephen -Stephen to ask SCWI/David to raise this issue at a provincial Coordinator's meeting to see what others in the province are doing
Final June meeting	<p>Virtual or face-to-face?</p> <ul style="list-style-type: none"> -There is an appetite for a face-to-face end of year meeting. Costs at a number of venues were shared. Adriana to send out details to RPT members to survey definite interest before booking a venue. -Martyn will discuss this overnight with David/SCWI to ensure this idea is not out-of-line and will get back to us. Typically, the evening is dinner and a social with old and new RPT members invited to attend (games, bonfire...). The next day is a full-day meeting. The morning is spent wrapping up the current year. The afternoon is a planning session for-September start-up .
Attendance at CFS	<p>What is being done to encourage attendance? Are there issues?</p> <ul style="list-style-type: none"> -By their nature, students in CFS are students who have had difficulties with attendance and engagement. CFS teachers do everything possible to try to encourage students to attend: creative timetabling, face-to-face instructions, flexible on-line learning, cell phone for staff to be able to call students anytime to get them to the campus, making counselling supports available, addressing mental health issues...
College Covid Protocols	Update
Summer School SWAC/ Dual credit	<p>Will they be running? If not, cycle change requests will need to be made in cycle 5 or 6.</p> <ul style="list-style-type: none"> -DCDSB will be only running virtual courses -DDSB will be offering a variety of courses (face-to-face and online)
Forums and Activities	<p>Many forums/activities are still up in the air. SCWI would like updates. Adriana would like to know if any of them are being cancelled so the</p>

[Type here]

Agenda Item	Discussion Notes and Action Items (highlighted)
	funding could be diverted elsewhere.
Roundtable Discussion	None
Cycle Change and Budget Updates	<p>Cycle Changes -Cycle 5 due to Adriana Wed April 13 2022 -Unused transportation to be determined in cycle 5 (single board trips and any unused CDC bus costs). These funds could be used to supplement OYAP transportation needs as well as summer school which is not completely funded at this time (still needs about \$13,000). -Forum and activity funding to be determined if possible in time for cycle 5 -Cycle 6 (final) due to Adriana Wed June 1 2022</p> <p>Budget -The first cheque was received and the first set of invoices have been paid out.</p>
Planning Time	Formal meeting will adjourn and members will be available to each other to discuss any issues, logistics etc.
NEXT MEETING	TUESDAY, APRIL 19, 2022 This meeting will take place at the Durham Catholic DSB – Conference Centre.

[Type here]

**EASTERN LAKESHORE REGIONAL PLANNING TEAM
RPT #6 2021-2022 SMART GOALS**

SMART GOALS	PLAN	Discussion
<p><u>Smart Goal: Student Surveys</u></p> <p>The RPT will design and deliver a common entrance and exit survey to distribute to all ADC students and an exit survey to high school students that are in the primary target group. The results of these surveys will inform the types of services that will be offered in 2022-23 and ensure that we are effectively reducing the barriers that prevent these students from transitioning to post-secondary.</p>	<ul style="list-style-type: none"> • A number of boards and colleges have used surveys in the past. • Adriana will collate and organize the questions before moving forward with the design of the survey. • A committee of RPT members will design the survey • To be distributed to students at the end of each quadmester • Results to be tabulated by board – and then as an RPT 	<p>FEB 15 2022 Send to Adriana by March 8 Jenn has offered to help. Work with staff at DDSB Pre and Post Survey Surveys: ADC, Team-Taught, College-Delivered Tie survey to an already established process in the program?</p> <p>MARCH 22 2022 -Would the ELRPT want one survey for all boards? Are the boards who already have a survey happy to continue with their own? -Alex would be happy to work on a committee. -Kelly has multiple surveys depending on the delivery model of the dual credit. -A bank of questions could be designed for anyone to use. -We could agree to include a set group of questions for all boards to use so there is some consistency with the information we are trying to discover. -Perhaps we could arrange a meeting before or after our next ELRPT meeting to look at the questions.</p>
<p><u>Smart Goal: Apprenticeship</u></p> <p>To bring together RPT members, administration, parents, local industry associations, unions and employers in order to share and learn about apprenticeship opportunities, local industry and employer needs as well as exploring ideas to promote apprenticeship within our RPT.</p>	<ul style="list-style-type: none"> • Determine what the colleges can offer and what they have space for • Meet with local workforce authorities, industry associations, and unions, employers, colleges and school boards: <ul style="list-style-type: none"> ○ to understand dual credits and the demand, ○ to inform all parties about our mandate, ○ to share the perception of apprenticeship/skilled trades 	<p>FEB 15 2022 Stephen to work with Alex and look at dates, consider participants. May? In-person? Ask partners for those who could be invited.</p> <p>MARCH 22 2022 A one day forum at the end of May is being considered to bring college/board/industry partners together to discuss apprenticeship and dual credits. These partnerships may</p>

[Type here]

**EASTERN LAKESHORE REGIONAL PLANNING TEAM
RPT #6 2021-2022 SMART GOALS**

SMART GOALS	PLAN	Discussion
	<ul style="list-style-type: none"> ○ to make connections and brainstorm new ideas to promote apprenticeship within our RPT <p>(Could this be a regional RPT forum? Or a series of virtual and/or face-to-face meetings?)</p> <ul style="list-style-type: none"> ● Explore the possibility of offering regional dual credits, possibly in the evening 	<p>contribute to enhancing the hiring pool at the college. If funding is required to run this event, it would be wise to apply for this in cycle 5 – unless we have unused funds to divert to this.</p>
<p><u>Smart Goal: Curriculum Alignment</u></p> <p>To review a chosen selection of our team-taught dual credits to ensure accurate curriculum alignment. This will help with succession planning and will be useful in preparing future RFPs.</p>	<ul style="list-style-type: none"> ● Jennifer will share a document that shows a listing of all college courses and the high school courses that have been or are being used in a team-taught delivery model. ● This document can include other pieces of information such as: <ul style="list-style-type: none"> ○ Passing grade ○ # of hours in the college course ○ Requires a double period ○ Teacher and faculty comments 	<p>FEB 15 2022 Jennifer sill seeking input in courses that can be evaluated for curriculum alignment.</p> <p>MARCH 22 2022</p>
<p><u>Adult Dual Credits</u></p>	<p>Ideas for adult supports were incorporated into the goal around student surveys</p>	



March 4 & 7, 2022

Optional and Anonymous Student Feedback

Durham College

Respondents

Automotive (34)

Cook (6)

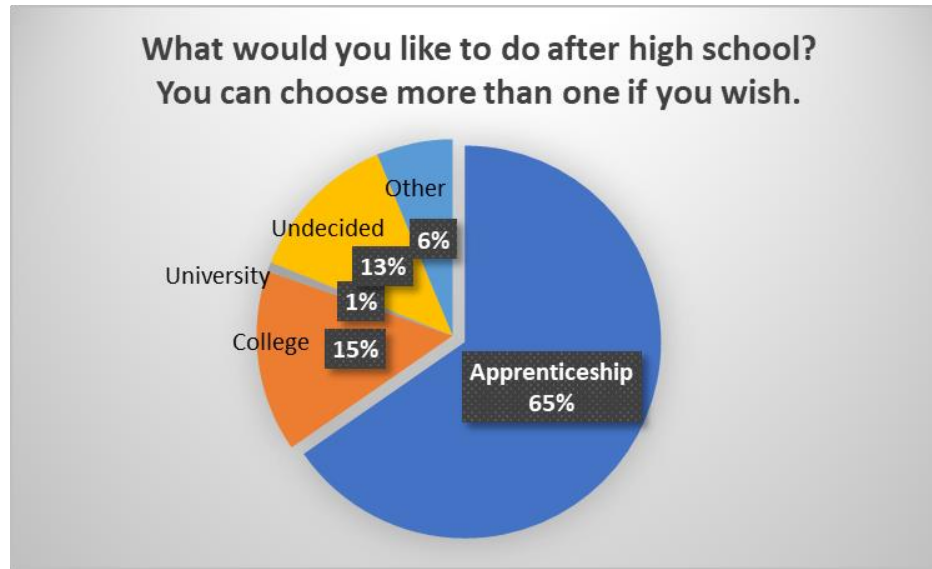
Electrician (14)

Millwright (20)

Plumber (18)

Welder (19)

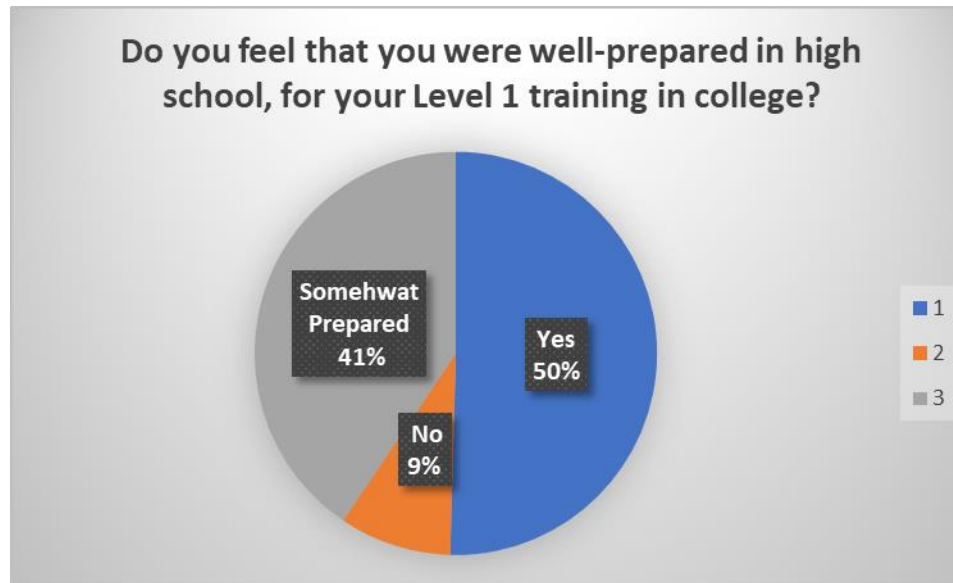
1.



2. If you chose “other” please indicate what you would like to do after high school.

<p>Auto A I am looking to switch over to diesel mechanics or carpentry to see how I like those courses</p>	<p>Auto B Crane operator join a union Elevators an escalators Canadian armored forces Going into an apprenticeship for couch Take a year</p>
<p>Cook</p>	<p>Electrician Take a trip then look for an Apprenticeship</p>
<p>Millwright</p>	<p>Plumber Heavy equipment operator Try a new trade</p>
<p>Welder after that, start my own business I want to go out west to Alberta and weld pipeline. There’s opportunities there where you can go they pay for your schooling and teach you in a short amount of time so you can get on the job right away. That’s the dream for welding anyway</p>	

3.



4. If you said “no” or were “somewhat prepared,” what could have helped you more?

Auto A

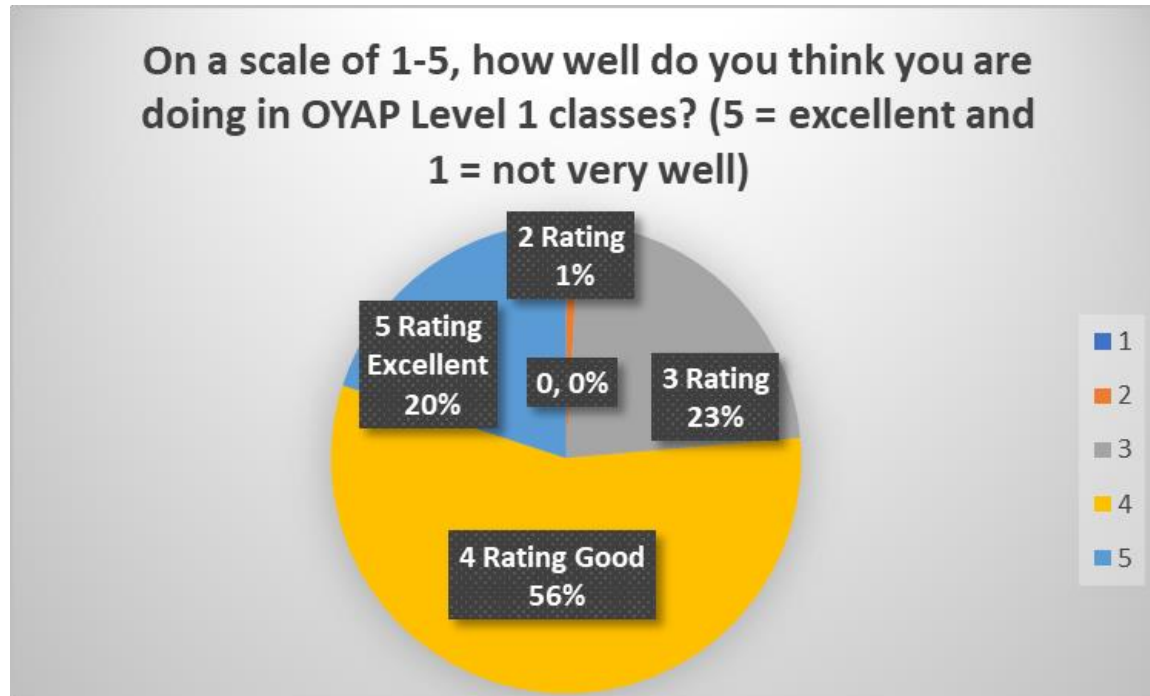
- *Better organized training
- *an auto shop in my school
- *I didn't have a full understanding of what the program would look like but the teachers were as helpful as they could be
- *My high school has no auto classes but did have experience from past work
- *Just going into more depth during high school auto
- *Learned more about torque and engines in high school
- *My attention span is low and I don't retain information easily. I needed to really dive into what I actually want for a career so I can make permanent choices. Learning what my career path needs/ requires.

Auto B

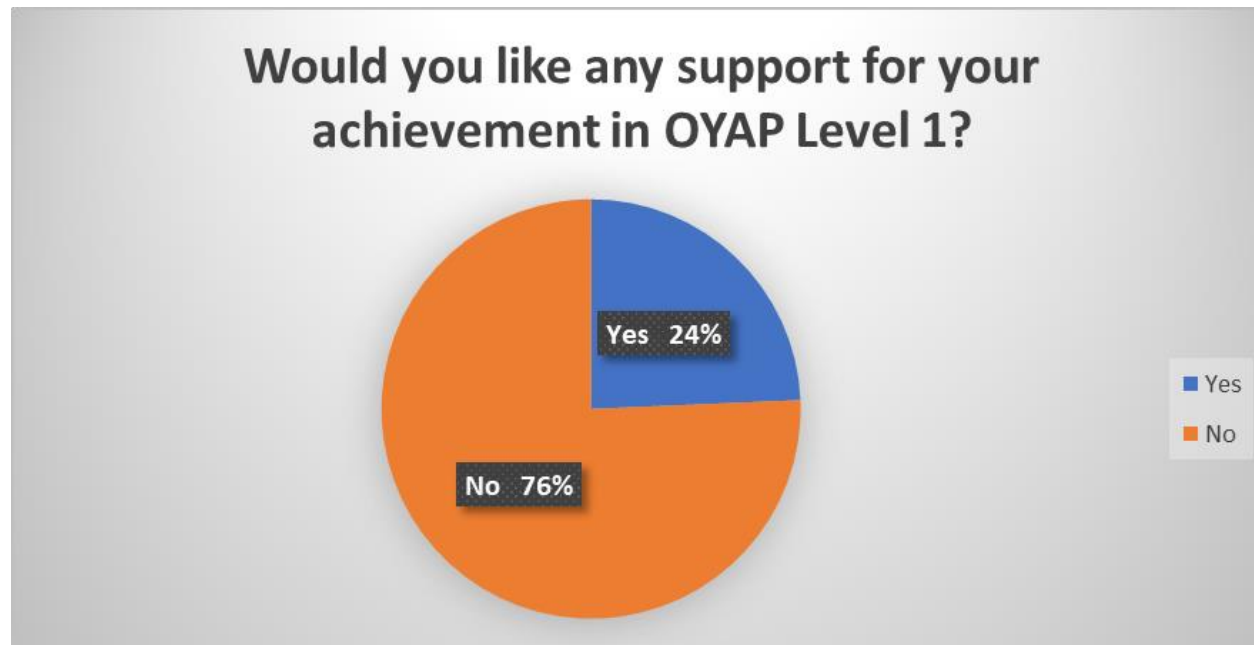
- *Just learning more basic trade skills and tips on highschool trade classes
- *having a little more preparation and for our school to give use a better education on cars
- *Was kind of disorganized and a lot of things were told or given to me last minute, could be because of COVID, but that was my experience
- *More theory in high-school class as much as I don't like it
- *Just help with the work load and not all about the marks more about us and us learning

<p>Cook</p> <ul style="list-style-type: none"> *A Hospitality/Beginner's Culinary course in Highschool *More communication on how to transition into the program, and advice on how to balance all of the hours with extracurriculars that I still have because of highschool 	<p>Electrician</p> <ul style="list-style-type: none"> *High courses to prepare for college *Just what to expect in the courses, as it is a lot different then high school *Knowing the courses and general content of each course ahead of time
<p>Millwright</p> <ul style="list-style-type: none"> *I never took a shop class since my schedule never worked out *More classes that involve trades math *More help from teacher *Either gone for the trade or done more research before saying yes to the trade I chose *I haven't seen anything to do with millwright in high school I would have liked to see more classes about the measuring tools and the math for speeds and rates *A class that was more about using similar tools and skills to prepare us for the level 1 	<p>Plumber</p> <ul style="list-style-type: none"> *A little more info on the course *More with math, and I wasn't really taught long division or adding fractions *The math is different here then we did in highschool *When I was introduced to the program be given more of an outlook of what is going things like a better orientation and given more knowledge on the trade
<p>Welder</p> <ul style="list-style-type: none"> *practice getting a better sleep schedule before i started *Not at all I was given absolutely no information on where to go what to do. I wandered around the college for half an hour before I stumbled across my professor in the hall. 	

5.



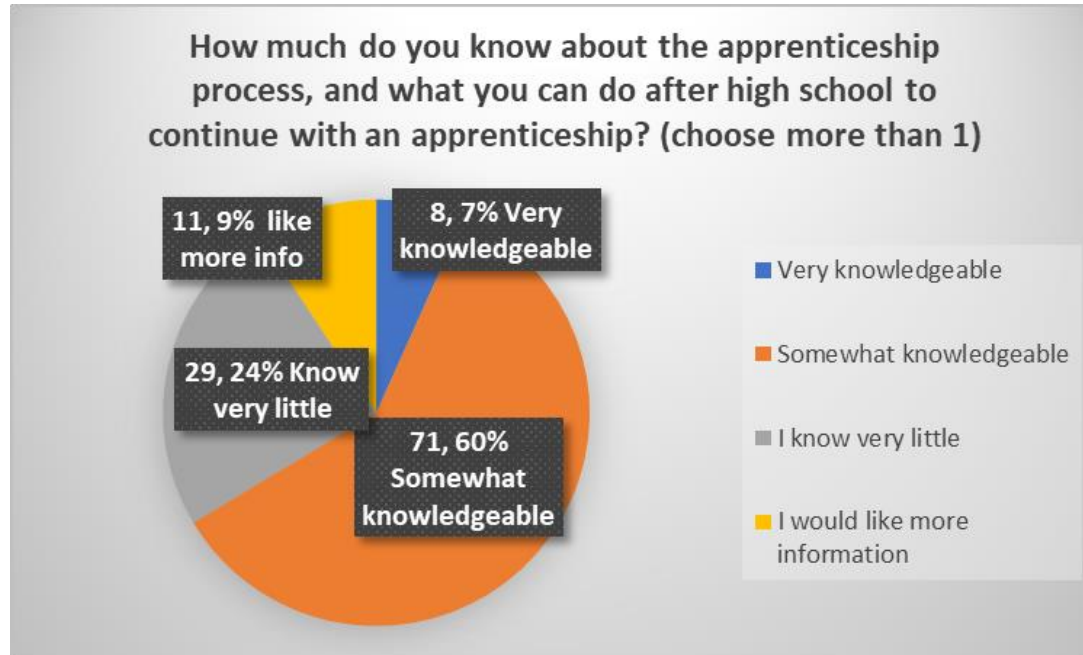
6.



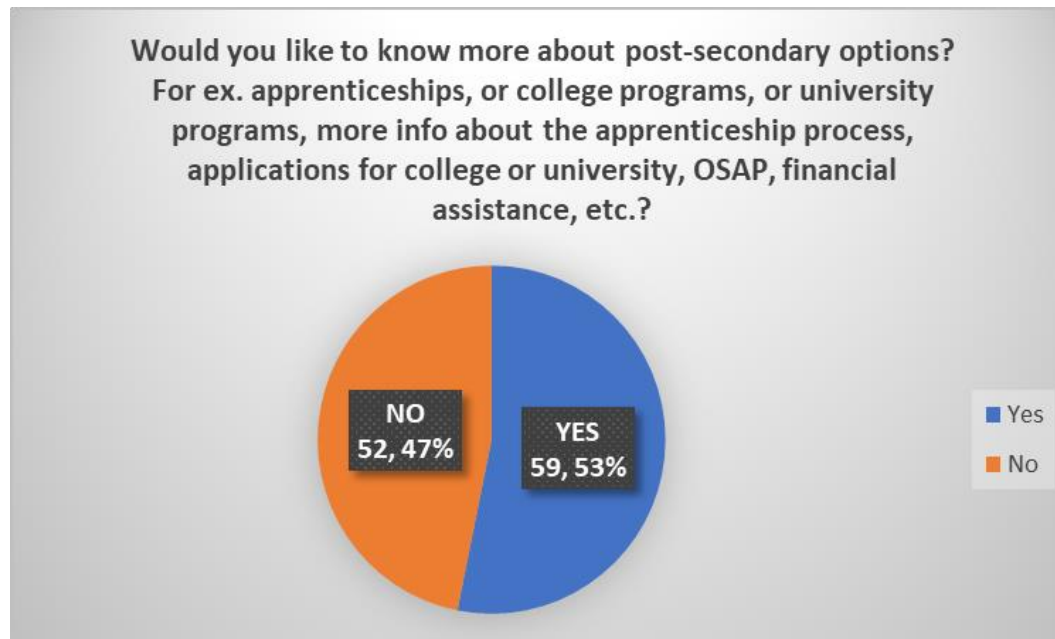
7. If you said “yes,” what kind of support would help you with your success in Level 1?

<p>Auto A *Help in knowing what to do after this course and passing it *What I need to do In order to get level 2 *Homework help</p>	<p>Auto B *More support</p>
<p>Cook How to move forward and the best pathways to take</p>	<p>Electrician *More help with code *Better textbook in code *Help in code *Code</p>
<p>Millwright *Financial *Just to know there is someone there to help me instead of struggling *Just finding out what to do next</p>	<p>Plumber *Extra help *More help with math and understanding different units in math *Some extra help with a couple courses *Quick help when at home *Teachers doing more checks on classes and Mabey finding tutor's *If I have any question someone I can ask for help *any</p>
<p>Welder *Just make sure I'm doing the right things I have my apprenticeship already lined up my placement has already said they want to hire me once the oyap is over *knowing how to get my life together when i'm done high school. *Help navigating through the apprenticeship process *I'm thinking of going for my red seal and there's so much different opinions online *Just to know someone is there for me *Anything that comes to mind when I need assistance with something</p>	

8.



9.



10. If you would like to know more, please state what you would like to know more about.

<p>Auto A</p> <ul style="list-style-type: none"> *I would like to know a good way of finding an employer after this course *Registering for an apprenticeship *About like opportunities for apprenticeships elsewhere *How to find jobs as a level 1 apprentice *Financial assistance/TOOL grants or loans *How do you go about switching courses, how early do I have to apply for these courses, what kind of grades do I need and what is the pay like if I were to be a level 1 apprentice again in a different course? 	<p>Auto B</p> <ul style="list-style-type: none"> *Does oyap continue after high school is done and When I'm done high school am I still in rolled in oyap *what to do after we pass level 1 *I need a placement and how too apply for apprenticeship *Everything about it
<p>Cook</p> <ul style="list-style-type: none"> *I'd like to continue as an apprentice after i'm done everything, and I'm not sure how i'd go about getting an apprenticeship on my own. *I would like to know more about, different Culinary Programs, OSAP and externship opportunities. *Scholarships? What programs to take? *process for progressing in the second level of OYAP. 	<p>Electrician</p> <ul style="list-style-type: none"> *How this program can aid me in university, if the option to return to my apprenticeship is available after university *More about the how to move on and what steps I need to take to get there *if i will revive help in finding a apprenticeship after this program *More options then just going into residence work. Maybe some with high voltage
<p>Millwright</p> <ul style="list-style-type: none"> *Applying for the union *How to get signed up for year 2 of the apprenticeship and when that needs to be done by. *How college can effect what we learn and how it effects us getting hired as an apprenticeship *All information I could receive to help me. *What to do after level 1 *OSAP, financial assistance, employers, opportunities 	<p>Plumber</p> <ul style="list-style-type: none"> *How to find an employer. College programs. *If you fail OYAP do you not get your highschool daploma? *More about apprenticeship opportunities and more about trades *About what everything offers *When do start your second term of school *I don't know what I want to know more about because I don't know much.
<p>Welder</p> <ul style="list-style-type: none"> *How to apply to an apprenticeship after level 1 *How to get from level 1 to 2? Can I play OCAA sports in the apprenticeship program *what programs offer Financial help and how to pick out the proper program *Red seal, private welding schools vs colleges like DC, how hours work if I move within or out of province *Jobs, appreciates, help with finding the perfect career * I would like to know more about if college or an apprenticeship will bring me the most success. 	<ul style="list-style-type: none"> * I don't know how to sign up for any type of apprenticeship or anything