

## Course Outline

<b>Course Title:</b>	Basic Clinical Skills I		
<b>Course Number:</b>	HLTH35	<b>Approval Date:</b>	2018/8/31
<b>Course Hours:</b>	45 hours	<b>Academic Year:</b>	2018
<b>Academic School:</b>	School of Health & Wellness		
<b>Faculty:</b>	Deryck Pollard - deryck.pollard@flemingcollege.ca Kelly McKnight - kelly.mcknight@flemingcollege.ca		
<b>Program Co-ordinator or Equivalent:</b>	Kelly McKnight - kelly.mcknight@flemingcollege.ca		
<b>Dean (or Chair):</b>	Nick Stone - nick.stone@flemingcollege.ca		

## Course Description

This course contributes to the learning outcomes, knowledge and skills required to function as a safe, competent occupational therapist assistant and physiotherapist assistant. This course examines normal functional movement and its components. The course develops the learner's ability to correctly observe, facilitate and enhance functional movement through proper handling techniques.

**Prerequisites:** None.

**Corequisites:** None.

## Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Describe body movement using appropriate anatomical terminology.
2. Demonstrate proper body mechanics in the application of therapeutic interventions.
3. Identify parameters of normal posture and balance and deviations from the norm.
4. Demonstrate safe, therapeutic positioning, lifting and transferring strategies.
5. Identify basic wheelchair and cushion types, features and functions and make adjustments to client's wheelchair as appropriate.
6. Perform basic wheelchair skills including manual propulsion, ascending and descending ramps and entering/exiting doorways.

## Learning Resources

Fairchild, S. (2017). Pierson and Fairchild's Principles and Techniques of Patient Care 6th Edition, W.B. Saunders, Toronto, ON.

## Assessment Summary

Assessment Task	Percentage
Applied Learning	60%
Tests	40%

## Student Success: Policies and Procedures

Mutually, faculty and learners will support and adhere to college Academic Regulations, and Student Rights and Responsibilities. The following policies and guidelines have been developed to support the learning process.

Please click on the link for information about:

- [Academic Integrity \(2-201A\)](https://department.flemingcollege.ca/hr/attachment/7750/download)  
(<https://department.flemingcollege.ca/hr/attachment/7750/download>)
- [Accessibility for Persons with Disabilities \(3-341\)](https://department.flemingcollege.ca/hr/attachment/5619/download)  
(<https://department.flemingcollege.ca/hr/attachment/5619/download>)
- [Grading and Academic Standing \(2-201C\)](https://department.flemingcollege.ca/hr/attachment/7752/download)  
(<https://department.flemingcollege.ca/hr/attachment/7752/download>)
- [Guidelines for Professional Practice: Students and Faculty](https://flemingcollege.ca/PDF/guidelines-for-professional-practice-students-faculty.pdf)  
(<https://flemingcollege.ca/PDF/guidelines-for-professional-practice-students-faculty.pdf>)
- [Student Rights and Responsibilities \(5-506\)](https://department.flemingcollege.ca/hr/attachment/269/download)  
(<https://department.flemingcollege.ca/hr/attachment/269/download>)

**Alternate accessible formats of learning resources and materials will be provided, on request.**

## Program Standards

The Ministry of Training, Colleges and Universities oversees the development and the review of standards for programs of instruction. Each college is required to ensure that its programs and program delivery are consistent with these standards, and must assist students to achieve these essential outcomes.

This course contributes to Program Standards as defined by the [Ministry of Training, Colleges and Universities](#) (MTCU). Program standards apply to all similar programs of instruction offered by colleges

across the province. Each program standard for a postsecondary program includes the following elements:

- **Vocational standards** (the vocationally specific learning outcomes which apply to the program of instruction in question);
- **Essential employability skills** (the essential employability skills learning outcomes which apply to all programs of instruction); and
- **General education requirement** (the requirement for general education in postsecondary programs of instruction that contribute to the development of citizens who are conscious of the diversity, complexity and richness of the human experience; and, the society in which they live and work).

Collectively, these elements outline the essential skills and knowledge that a student must reliably demonstrate in order to graduate from the program. For further information on the standards for your program, follow the MTCU link ([www.tcu.gov.on.ca/pepg/audiences/colleges/progstan/](http://www.tcu.gov.on.ca/pepg/audiences/colleges/progstan/))

## Detail Plan

<b>Term:</b>	2018 Fall
<b>Faculty:</b>	Deryck Pollard - deryck.pollard@flemingcollege.ca Kelly McKnight - kelly.mcknight@flemingcollege.ca
<b>Program Co-ordinator or Equivalent:</b>	Kelly McKnight - kelly.mcknight@flemingcollege.ca
<b>Dean (or Chair):</b>	Nick Stone - nick.stone@flemingcollege.ca

## Learning Plan

<b>Wks/Hrs Units</b>	<b>Topics, Resources, Learning, Activities</b>	<b>Learning Outcomes</b>	<b>Assessment</b>
Week 1	Labour Day (no class) Orientation to Course & Terminology Lecture in Lab time	1	
Week 2	Planes & Axes of Movement (Lectures & Lab)	1,3	
Week 3	Posture (Lecture) Posture Assessment (Lab)	1,3	
Week 4	Body Mechanics & Lifting (Lecture) Lifting (Lab)	2,4	
Week 5	Bed Mobility (Lecture and Lab) Distribute Mock PSE	1,2,3,4	
Week 6	Thanksgiving (no Class) PSE # 1	1,2,4	PSE # 1 (20%) Lifting, Posture & Bed Mobility
Week 7	Written Test # 1 Balance Lecture and Lab (in Lab)	1,2,3	Written Test # 1 (20%)

<b>Wks/Hrs Units</b>	<b>Topics, Resources, Learning, Activities</b>	<b>Learning Outcomes</b>	<b>Assessment</b>
Week 8	Independent Learning Week		
Week 9	Transfers	2,4	
Week 10	Transfers	2,4	
Week 11	Transfers PSE # 2	2,4	PSE # 2 (20 %) Transfers/Balance
Week 12	Introduction to Wheelchairs	4,5	
Week 13	Wheelchair Mobility and Maintenance	4,5,6	
Week 14	Wheelchairs, continued PSE # 3	4,5,6	PSE# 3 (20%) Wheelchairs
Week 15	Written test # 2	2,4,5,6	Written Test # 2 (20 %)

## Assessment Requirements

<b>Assessment Task</b>	<b>Date/Weeks</b>	<b>Course Learning Outcome</b>	<b>Percentage</b>
PSE # 1	Week 6	1-3	20%
Theory Test # 1	Week 7	1-3	20%
PSE # 2	Week 11	2,4	20%
PSE # 3	Week 14	1-6	20%
Theory Test # 2	Week 15	3-5	20%

A final mark of 50% or higher must be achieved in order to pass this course. At least 70% must be achieved on each Practical Skills Evaluation (PSE) as well as 50% overall on the written tests. Students who do not achieve either of these criteria will not be offered supplemental evaluations and may choose to follow Academic Regulations (Formal Written Appeal). All segments of the course and evaluation methods must be attempted.

## Exemption Contact

Kelly McKnight, Program Co-ordinator, Office A2 141.5

## Prior Learning and Assessment and Recognition (PLAR)

PLAR uses tools to help learners reflect on, identify, articulate, and demonstrate past learning which has been acquired through study, work and other life experiences and which is not recognized through formal transfer of credit mechanisms. PLAR options include authentic assessment activities designed by faculty that may include challenge exams, portfolio presentations, interviews, and written assignments. Learners may also be encouraged and supported to design an individual documentation package that would meet the learning requirements of the course. Any student who wishes to have

any prior learning acquired through life and work experience assessed, so as to translate it into a college credit, may initiate the process by applying through the Registrar's office. For more information please click on the following link: <http://flemingcollege.ca/admissions/prior-learning-assessment-and-recognition>

## Course Specific Policies and Procedures

It is the responsibility of the student to retain this course outline for future reference. Course outlines may be required to support applications for advanced standing and credit transfer to other educational institutions, portfolio development, PLAR and accreditation with professional associations.

- Please review the Class Absence Operating Procedure (2-205) relating to missed assessments. The procedure can be found at <https://mycampus.flemingcollege.ca/group/portal/resources>
- All tests (and assignments) will be marked and mark earned will be returned to the student within two weeks of writing unless otherwise specified by the professor. Multiple choice questions may not be returned to the student. Feedback from the tests may be given in class. The mark achieved will be recorded in GradeBook in Desire2Learn.
- If the student has any questions or concerns about the grading of any evaluation method, the student must make an appointment with the professor within one week of the evaluation method being returned, and bring with them appropriate references from textbooks or notes. (Returned is defined as when the evaluation method is returned to the class)
- All assessments (assignments, quizzes, tests, presentations, labs, reports, etc.) are due on their stated due date and time unless the student has made specific arrangements with the professor. Make-up arrangements for missed assessments are normally not allowed. However, in the event of documented illness or personal circumstances, which prohibit the student from completing the assessment, make-up provisions may be provided as per the Class Absence Operating Procedure (2-205). Otherwise, late assignments will be penalized 10% a day for the first 3 days. After that, assignments will receive a grade of zero.
- Final grades in this course are assigned based on the level of academic achievement which corresponds to all of the assessment components as cited in this course outline. This course may contain assessments that require successful completion in order for a pass to be obtained in the course. These assessments will be outlined in the course outline. Faculty members will not offer additional assessments or credit recovery to individual students beyond those cited in this course outline.
- Students who are late for class/lecture/lab are a disruption to their classmates and have a negative impact on the learning environment. Your instructor will share his/her late policies early in the semester. For reasons relating to classroom management and/or laboratory safety, late students may be refused entry. Lateness in general is unacceptable and will be dealt with on an individual basis.
- Students have the responsibility to support academic honesty and integrity. Please see the Academic Integrity Policy & Procedure (2-201A). This document can be found on the student portal in the resources section.

- Electronic communication devices may be utilized for the purposes of classroom based work such as note-taking and research only.
- The teaching staff reserves the right to modify the course sequence to better meet the needs of the student group and to facilitate student learning.
- Students are encouraged to keep the course outline and marked materials until a final course grade is received at the end of the semester, or for the purposes of portfolio building and transfer credits.