

Eastern Lakeshore Regional Planning Team (ELRPT)

AGENDA: TUESDAY, SEPTEMBER 25, 2018

Location: LOYALIST COLLEGE

- Please confirm your attendance with Edina and indicate if you have any dietary restrictions.
- All visitors are asked to stop at the parking booth to register. As Edina will be providing the parking attendant with a list of meeting participants, it is important that you RSVP no later than Friday, September 21, 2018.
- The attendant will issue you a parking pass.

Address: 376 Wallbridge-Loyalist, Belleville, ON K8N 5B9 - ROOM 3N35

Lunch: 12:00pm **Meeting Time: 12:30PM**

PLEASE READ OVER THE PREVIOUS MEETING'S MINUTES ON earndualcredits.ca

Agenda Item	Discussion Notes
Welcome and Introductions	Co-Chairs –William Howe and Stephen Hughes
Review of Minutes from previous meeting	
Agenda Review	Additions to the agenda?
Ministry/SCWI Update -Heather Hamilton, Ministry of Education -Larry Archibald, SCWI	
SCWI Summer Institute Update	Data Update and General Announcements from SCWI ASWAC/ADC Webinar Tomorrow
OYAP Update	
Fall Start Up – Issues and Ideas	Will
ELRPT Decision Making	Stephen
SMART Goals	-See SMART Goals Discussion from June 2018 minutes below - Phil & Sonja to attend Oct 30 th meeting
Earndualcredits.ca	-Registration process feedback -Will was to provide Board reps access to earndualcredits.ca (password protected) to export the registration list
Criminal reference check – Protocol Update	From June minutes: <i>Colleges have sent Board coordinators direction regarding Criminal Reference Check protocols. Please address this issue with your Board Administration/HR and follow through with the colleges. Boards need to review the college documents and provide a letter of agreement.</i>
OCAS Application Update	Sue Hawkins
Cycle Changes and Budget Updates	-Forensic Audit of Cycle 2 -Review/Revision of Contract Change form -Cycle 3 -Budget Update
Planning Time	Formal meeting will adjourn and members will be available to each other to discuss any fall start-up planning details, logistics etc.
NEXT MEETING	Tuesday, October 30, 2018 at Durham District School Board, Whitby

SMART Goals Discussion from June 2018 minutes:

- A committee was proposed to take over ownership of smart goal planning and follow-up
- A specific meeting to design smart goals was suggested
- More specific smart goals with concrete action plans that each board and college can be held accountable to. For example, an overall smart goal may be to improve “retention”. Each board and college will identify specific goals under this heading and then account for it at the end.
- Entry/exit survey could be administered to dual credit students to improve the reflective aspect of the dual credit experience
- The smart goal can be as simple as maintaining our very good data
- Let's look at something we've never looked at before. For example: “Greening” of RPT6 (reducing textbooks, paper...)
- Discover best practices of other RPTs in the province
- Perhaps each board and college could come up with one smart goal that they would like to focus on for the year.