



Eastern Lakeshore Regional Planning Team (ELRPT)

MINUTES OF MEETING: Tuesday, February 27, 2018

Location: Kawartha Pine Ridge DSB
Address: 1994 Fisher Dr, Peterborough, ON K9J 7A1
Meeting Time: 10:00am
Lunch: 12:30pm
Present:
 Robert Wager
 Sue Hawkins
 Adriana McDonough
 William Howe
 Edina Cappuccitti

Stephen Hughes
 Jennifer Parrington
 Lisa Vanelst
 Stephen McBride
 Alex Duketow

Kelli Chiasson
 Heather Hamilton
 Larry Archibald
 Tania Rightmyer

Agenda Item	Discussion Notes and Follow-Up (highlighted)
Welcome and Introductions	Co-Chairs –Stephen McBride and William Howe Thank you so much to KPR for hosting at the last minute!
Review of Minutes from previous meeting	Minutes from our December 2017 meeting were accepted.
Agenda Review	Additions to the agenda: -Modular Level 1 OYAP programs (Have Guidance and OYAP coordinators been alerted to this document?) -Election of co-chair Time to start thinking about this. A new co-chair could be elected in time for the May coordinators meeting -May Symposium: Invitations and Hotel -Student Registrations-Will -Dual Credits for In-Risk University Bound Students – Jennifer -ELRPT Photo – Jennifer
Ministry/SCWI Update a. Heather Hamilton, Ministry of Education b. Larry Archibald, SCWI	-Larry Archibald See the SCWI website for details, registration and hotel bookings for the May Symposium at Humber College. Our RPT has been selected to present a workshop on Adult Dual Credits. Durham College, DDSB and DCDSB will be involved. Stephen to send the workshop description registration form from SCWI to Robert/Sue. -Heather Hamilton Experiential learning funding is now available for boards to hire personnel to implement highly skilled workforce initiatives.
OYAP Update	-OYAP coordinators are looking at block release for their students which allows for ease of hiring of instructors, bussing and time for getting training agreements in place. Fleming is approved. Durham will find out March 9. -Modular Level 1 OYAP programs: Adriana to re-send this memo to all ELRPT members including OYAP coordinators. To be discussed at the

[Type here]

	Agenda Item	Discussion Notes and Follow-Up (highlighted)
		next meeting.
	SMART Goals	-2017-2018 current Smart goals were reviewed.
	Effects of Bill 148	<p>Robert Wager: This bill will have a huge impact on college financing and SCWI budget. For example, college faculty costs will go from \$74/hr to a range of \$103-\$142/hr (about a 26-30% increase). Is the Ministry/SCWI discussing this? Algonquin C has done an analysis and has indicated this could have a \$25 million dollar impact provincially. Heather will raise this discussion item provincially at a joint EDU/MAESDE meeting.</p> <p>-Concerns include: less money to the college to cover cost of labs, space, resources. College benchmark of \$585 will not cover the actual costs for team taught courses.</p>
	Adult Dual Credits	<p>- Boards and colleges shared what is happening with these programs: recruitment strategies, numbers, college advisors...</p> <p><u>Durham College:</u> Had a successful start in Semester 1 with DDSB. SWAC model. 18 students finished with 16 who applied to college. They will have two sections in semester 2 (3 programs if Cycle 5 requests are approved). Anecdotal and hard data were shared. Very positive results overall! Sue will share this data with Adriana who will forward the email to you. Having the adult students on the campus made a big difference.</p> <p><u>Fleming College:</u> Fleming's ADCs will be starting in the spring. They are not SWAC programs. Potential of 3 classes of 18 students in each.</p> <p><u>Loyalist College:</u> Has 2 ADCs running with input from the local board's Con Ed departments. The dynamic working with adults is wonderful as they are engaged and choosing to take the course. The courses are running 2 days a week. A number of students have already applied to post-secondary. Students have been successful and are feeling very confident and hopeful about their future.</p> <p>- ADC Forum in Belleville: Invitation has been sent to all partners. Only a select number of participants may attend as per the chart attached to the invitation. Adriana to coordinate this response to SCWI. Please rsvp to Adriana by March 15 2018. You are on your own to arrange hotels.</p>
	Semester 2 Start Numbers	<p>How do we wish to collect this information in plenty of time for Cycle 6? Start numbers will need to be determined in order to allow Adriana to see if project numbers can be balanced.</p> <p>Numbers to be collected the morning of our next ELRPT meeting at DCDSB on March 27 2018, starting at 9am. Adriana to send a fresh spreadsheet once Cycle 5 approvals are in. Colleges and boards to share numbers as much as possible prior to meeting.</p>
	Cycle Change and Budget Updates	<p><u>Invoicing</u></p> <p>-Forums and Activities. There is always a time crunch in June to get the final invoices in. Costs for the forums/activities are always the hold up as boards don't always get bus invoices in a timely manner. Colleges only will now invoice for the forums and Boards will directly invoice the colleges for any refreshment, supply and transportation costs incurred. Adriana will provide a template to the Boards to complete this.</p> <p>-All in agreement to implement this process for this year.</p>

[Type here]

	Agenda Item	Discussion Notes and Follow-Up (highlighted)
		<p>-Invoice 1 and 2: Not all invoices have been received for Adriana's approval. Please get both sets of invoices to Adriana asap.</p> <p><u>Cycle Changes</u> The final cycle change (Cycle 6) is due to Adriana by Thursday, April 5, 2018. Decisions will need to be made by that date regarding unused funds, unfilled seats, summer school, program cancellations...</p> <p><u>Summer School</u> -Fleming is keeping their summer school dual credits as a full month model rather than a 2-week model. Durham is looking at running one credit as a 4 week model (Culinary) and the other dual credit as a 2 week model (Horticulture). Details still to be determined. -It is hoped that registrations for all summer school dual credits will be open to all boards. This will be discussed at future meetings. -Boards are encouraged to promote these dual credits with their Guidance Departments, subject to approval by SCWI. We will know by the end of April. -The FNMI dual credit will run on the college campus. -A poster will need to be designed for Boards to promote these summer school programs. The poster should include simple registration procedures. Will and Stephen McB to provide a poster template that has been successfully used in the past.</p> <p><u>Budget</u> -No funds for 2017-2018 have been received to date. Once the first cheque is in, the first invoices submitted will be paid out.</p>
	Dual Credit Brochures	Edina shared the promotional materials that Loyalist has developed based on DDSB materials. Some additional work needs to be done.
	Election of co-chair	<p>It is time to start thinking about electing a new (school board) co-chair as Stephen McBride will be resigning this position in June 2018. A new co-chair could be elected in time for participation in the Provincial May coordinator's meeting.</p> <p><i>As per our terms of reference below:</i></p> <ul style="list-style-type: none"> • Interested nominees for positions of Co-Chair will submit an email to the group stating the following in 250 words or less: <ul style="list-style-type: none"> -General background -Experience/expertise in SCWI -Why he/she would like the position <p>Intentions are due to the group by March 27 2018. Voting will take place at our April 27 2018 meeting.</p>
	May Symposium: Invitations and Hotel	<p>-SCWI website contains all information regarding the May symposium including registration and hotel information.</p> <p>-ELRPT will pay mileage for all participants and will pay hotel/meal costs for presenters.</p> <p>-RPT 6 has been chosen to do the workshop on Adult Dual Credits.</p>
	Student Registrations	Fleming is looking at registering dual credit students NOT manually. Will shared the registration platform that is being piloted provincially through SCWI. Advantages: pre-populates student information once name is entered, capable of producing data reports... However, the yearly cost of \$10,000 (and likely more) is prohibitive. Colleges would be more

[Type here]

	Agenda Item	Discussion Notes and Follow-Up (highlighted)
		interested in seeing an application process through OCAS. Boards would like to be able to access who is registered in each course. Will to look at setting up a meeting with OCAS to discuss.
	Dual Credits for In-Risk University Bound Students	<p>Jennifer discussed possible initiatives for university-bound students who are short of high school credits and are in-risk; these students are involved in e-learning opportunities. Is this possible for our college-bound dual credit students? What is available for in-risk university bound students?</p> <ul style="list-style-type: none"> -Trent University has developed a 4 credit package/articulation agreement that allows students to earn high school credits and a university course/exemption. - Currently there are synchronist/alternative learning opportunities to earn college credits. - University-bound in-risk students may find taking a college dual credit a viable experience to introduce them to post-secondary pathways. - SCWI no longer accepts new proposals for traditional e-learning dual credits unless they have been grandfathered or if they are taking place in the far north where geography is a barrier for students to attend the college.
	ELRPT Photo	Jennifer would like to see a photo of the ELRPT members on our earndualcredits.ca site. This photo will be taken at Eganridge.
	Planning Time	Formal meeting will adjourn and members will be available to each other to discuss any fall start-up planning details, logistics etc.

Next Meeting: Tuesday, March 27, 2018 @ Durham Catholic DSB, **starting at 9am** to share Semester 2 start numbers.

[Type here]