



**Eastern Lakeshore Regional Planning Team (ELRPT)**

**MINUTES OF MEETING: TUESDAY, DECEMBER 19 2017**

Location: KPRDSB  
Address: 1994 Fisher Drive, Peterborough, ON K9J 7A1  
Lunch: 12:00pm  
Meeting Time: 1:00PM

Present:

Robert Wager	Jennifer Parrington	Tania Rightmyer
Adriana McDonough	Lisa Vanelst	Claudia Goncalves
William Howe	Stephen McBride	Laura Wilkes
Edina Cappuccitti	Alex Duketow	Kim Stuart
Stephen Hughes	Kelli Chiasson	

**PLEASE READ OVER THE PREVIOUS MEETING'S MINUTES ON [earndualcredits.ca](http://earndualcredits.ca)**

Agenda Item	Discussion Notes and Follow-Up (highlighted)
<b>Welcome and Introductions</b>	Co-Chairs –Stephen McBride and William Howe Thank you to KPR for hosting our (delicious) Christmas meeting!
Review of Minutes from previous meeting	Meeting minutes accepted as is.
Agenda Review	Additions to the agenda? -New SCWI Activity Funding for ADC (show template). This funding is to offset the costs of implementing the new Adult Dual Credits. <b>Adriana will send out a template of this activity and its funding to board and college reps. Boards and colleges will need to detail how the funding would be spent.</b> -SHSM Days: Edina has been asked by a board to have the college offer certifications for SHSM students. Instead Edina has hooked up the Board with an organization called “Beanstalk Project” who can help facilitate this. (beanstalkproject.com)
Ministry/SCWI Update a. Heather Hamilton, Ministry of Education b. Larry Archibald, SCWI	Heather and Larry send regrets. No updates to report. See Marketing Update for Larry’s response from SCWI.
OYAP Update	Kelli indicated that Carpentry at Fleming (and likely Durham OYAP) will likely be block release in May-June. There have been a higher number of withdrawals this year.
SMART Goals	The Smart Goals were discussed, reviewed and tweaked. <b>Will to implement the suggested changes and send out to the ELRPT for final approval before submitting them to SCWI.</b>
Marketing Committee Update	Larry received a lukewarm response from SCWI with regards to our request for marketing tools. Where is the need within this RPT for marketing tools? There is no need to promote dual credits as we are not growing the program. Our need is more informational for students, schools and parents. Since not all Boards have brochures or posters, members were interested in one giveaway (card or brochure) that is informational about SCWI, the ELRPT,

[Type here]

	Agenda Item	Discussion Notes and Follow-Up (highlighted)
		<p>and dual credits that direct people to <a href="http://earndualcredits.ca">earndualcredits.ca</a> and board/college links.</p> <p>These ideas to go back to the Marketing committee to further develop: Edina, Jennifer, Tania, Stephen McB, and Stephen H.</p>
	Impact of College Job Action	<p>Colleges and boards provided feedback/update.</p> <p>Fleming C has lost fewer dual credit students this year than in the past.</p> <p>Durham C did not notice anything abnormal with regards to dual credit withdrawals. Concerns with the Bill 148I that will pay part-time staff the same as full-time staff will impact dual credit college funding.</p> <p>Loyalist C did not have any higher than normal levels of withdrawals for dual credit students.</p> <p>DDSB has incurred costs of \$7-10,000 with regards to finding alternate SWAC classes, rental of facilities to run programs (such as Phys Ed classes at the Abilities Centre).</p> <p>Boards may notice success rates impacted by the strike – which may impact proposals for next year.</p>
	2018-2019 Proposals	<p>Discussion ensued to decide how the approvals will be handled if we do not get all that we asked for. Some principles discussed:</p> <ul style="list-style-type: none"> <li>- All partners should maintain their 2017-2018 seats and not lose any seats as a result of new seat requests</li> <li>- SCWI priorities should be maintained: SWAC, ADC, PTG, OYAP, SHSM</li> <li>- Data driven decisions</li> </ul> <p>Partners to think about this framework for further discussion at a later date.</p> <p>-Board Directors and College Presidents and SCWI reps need to sign the Signature Pages that are due to Stephen McBride no later than Friday, January 12, 2018 who will then have to send 3 hard copies to Frank Kelly. Please e-mail signed copies to Stephen McBride. Will Howe to obtain signatures for York and Simcoe Boards. Adriana to send out an electronic copy of the Signature Pages. Boards and colleges may wish to attach their dual credit proposals (as per spreadsheet) to the Signature Page for the benefit of the Directors/Presidents.</p>
	Summer School Model for Current Year	<p>Discussion</p> <p>The colleges may explore a condensed 2 week program. Boards and colleges to wait the results of the arbitration before deciding on a plan of action for summer school.</p> <p>Making our summer school projects regional will require further discussion. Cycle 5 changes to be considered for summer school.</p> <p>The message put into EDCS for 2018-2019: <i>Our summer school results have been excellent as far as retention of students and success rates. We have had some difficulty filling all of our approved seats. To address this, all programs will now be regional programs with one board per project taking ownership of registrations, the hiring of the dual credit teacher... All summer school projects (6.57P, 6.59P, 6.60P and 6.61P) will be promoted aggressively in the schools via Guidance and Student Success teams and as early as possible. This will provide students in all boards in the RPT the opportunity to access a dual credit in the summer at any of the 3 colleges.</i></p>
	Meeting Times	<p>Meeting times were reviewed and all agreed that meeting times will be from 10am-2pm with side meetings before or after as needed. The next meeting is at PVNC starting at 10am. (The Marketing committee could therefore meet at 9am.)</p> <p>It was agreed that we would hold all meetings for this current year as planned</p>

[Type here]

	Agenda Item	Discussion Notes and Follow-Up (highlighted)
		and then review the need for monthly meetings at our final ELRPT meeting at Eganridge in June.
	Cycle Change and Budget Updates	<p>Cycle Changes</p> <p>-Cycle 4 changes are due to Adriana by <b>Friday, December 22 2017</b>. All changes for Semester 2 start-up must be in by this time as the next cycle change is due after the start of Semester 2 (Cycle 5 is due February 15 2018).</p> <p>-Semester 1 start numbers are not all in so these changes cannot be looked at until all parties have compiled their data.</p> <p>Budget</p> <p>-Our first invoicing will take place in February 2018. To be discussed in the new year.</p>
	Planning Time	Formal meeting will adjourn and members will be available to each other to discuss any fall start-up planning details, logistics etc.

**Next Meeting:** Tuesday, January 23, 2017 @ PVNCCDSB, Peterborough from 10am-2pm.

[Type here]