

**Eastern Lakeshore Regional Planning Team (ELRPT)**

**AGENDA: WEDNESDAY, SEPTEMBER 20, 2017**

Location: Durham District School Board

Address: 400 Taunton Road, East, Whitby, Ontario L1R 2K6

Lunch: 12:30pm

Meeting Time: 1:00pm

**PLEASE READ OVER THE PREVIOUS MEETING'S MINUTES ON [earndualcredits.ca](http://earndualcredits.ca)**

Agenda Item	Discussion Notes	Action / Follow-Up
<b>Welcome and Introductions</b>	Co-Chairs –Stephen McBride and William Howe	
Review of Minutes from previous meeting		
Agenda Review	Additions to the agenda?	
Ministry/SCWI Update a. Heather Hamilton, Ministry of Education b. Larry Archibald, SCWI		
Criminal Reference Checks	Update	
Update and Review of earndualcredits.ca		
Summer Writing Projects (Updates)	-Develop a marketing plan: Edina Cappuccitti, Stephen McBride, Stephen Hughes, Jennifer Parrington, Tania Rightmyer -Review of resources on earndualcredits.ca: Will Howe, Lisa Vanelst, Stephen McBride	
Potential Job Action by College		
SCWI Summer Institute Update	Data Update and General Announcements from SCWI	
Administration Budget	-Phone costs for Stephen/Adriana -Supply days for Stephen/KPR	
Cycle Changes Updates	-Updates (including Adult Dual Credits and After SWAC/ADC and activities) -Cycle 3 changes due to Adriana by <b>Thursday, October 19 2017</b>	
Budget – ELRPT	-Update of Final Report expenditures for 2016-2017	
SMART Goals - 2016-2017 - 2017-2018	-2016-2017: Review retention data and the new Pathways documents -2017-2018: Breakout discussion for ideas	
Review of ELRPT meeting structure	PD Opportunities? Frequency of Meetings? Format?	
Fall Planning Time	Formal meeting will adjourn and members will be available to each other to discuss any fall start-up planning details, logistics etc.	

**Next Meeting: TUESDAY, OCTOBER 24, 2017 at Trillium-Lakelands District School Board**

### 2016-2017 ELRPT SMART GOALS

- Share best practices across Boards with regard to recruitment and selection processes for each of the target groups, with a view to ensuring that each dual credit program seats are filled on par with provincial averages – which is 89%.
- Identify and implement strategies to build awareness of the services and programs for dual credit students toward successful transition to College.
- Complete - and publish the 'pathways' resource/document that clearly identifies the various college program(s) that each of our dual credits is connected to.

### IDEAS FOR 2017-2018 SMART GOALS

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