



Eastern Lakeshore Regional Planning Team (ELRPT)

MINUTES OF MEETING: TUESDAY, APRIL 18, 2017

Location: **Trillium-Lakelands DSB**

Lunch: 12:30pm

Meeting Time: 1:00pm

Present:

Robert Wager

Sue Hawkins

Adriana McDonough

Trudy Heffernan

William Howe

Edina Cappuccitti

Stephen Hughes

Jennifer Parrington

Stephen McBride

Alex Duketow

Claudia Goncalves

Heather Hamilton

Larry Archibald

David Sornberger

PLEASE READ OVER THE PREVIOUS MEETING'S MINUTES ON earndualcredits.ca

	Agenda Item	Discussion Notes	Action / Follow-Up
	Welcome and Introductions	Co-Chairs – Trudy Heffernan and Stephen McBride. Thank you to TLDSB for hosting today's meeting!	
1	Review of Minutes from previous meeting	Minutes from previous meeting accepted.	
2	Agenda Review	Additions to the agenda? -No additions	
3	SMART Goals and 2015-16 Data Report	Sonja Vandermeer and Phil Hedges -Sonja and Phil reviewed the Spring SMART Goal Data Report -Additional pieces of data were shared which are attached to these minutes as they are not part of the original report. A revised report will be distributed by Sonja as some of the data is updated. -Trudy Heffernan reviewed our current 2016-2017 SMART goals. These will be examined closely at our final June meeting and will be an agenda item. Members are encouraged to come prepared to the June meeting with updates and information for all 3 SMART goals.	Additional data attached to the minutes. Trudy Heffernan to send reminders to Boards to come prepared with updates for the SMART goal report.
4	Ministry/SCWI Update a. Heather Hamilton, Ministry of Education b. Larry Archibald, SCWI	-Heather Hamilton indicated that much work is still being done for the Highly Skilled Workforce initiative. -Larry Archibald indicated that the May Symposium is going well and reminded everyone to register.	

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5	SCWI Symposium	RPT presentation update: Tracking Dual Credit Students. Colleges to meet at the end of today's meeting and follow up with a tele-conference to finalize preparations for the Symposium workshop.	Trudy to organize the follow up teleconference.
6	Co-Chair Positions	<p>-Trudy Heffernan announced that she will be retiring from Fleming College effective end of June 2017. A new "college" co-chair will be elected at the June meeting.</p> <p>-In addition, Stephen McBride will be returning to a school in September 2017 as Head of Guidance (Adam Scott).</p> <p>-There are 2 transition possibilities for this position: 1. Trudy Heffernan contacted Greg Ingram (former co-chair of ELRPT) to see if Stephen McBride could continue in his role as co-chair. KPRDSB has indicated that this is a possibility if that is what the RPT would like to do OR</p> <p>2. The RPT could elect a new "board" co-chair.</p> <p>A vote was taken and it was agreed that Stephen McBride would continue as co-chair (with our thanks).</p>	<p>-Trudy Heffernan will send out an email regarding the election procedures of the "college" co-chair.</p> <p>-Our congratulations to Trudy Heffernan on her retirement and to Stephen McBride for accepting the position at Adam Scott.</p>
7	Cycle Changes	<p>Cycle 6: Final 2016-2017 Update All seat changes were made as well as funding changes to help offset summer school requests. Thank you to all partners who agreed to transfer unused funds to support these initiatives. Approvals for this cycle change will be the basis of the final invoice in June.</p> <p>2017-18 Cycle 1: Updates Due asap. Final changes to Adriana McDonough by Monday, May 29, 2017.</p> <p>Boards shared where they are at with their 2017-2018 dual credits as follows: -KPR schools are grappling right now with staff reductions, timetabling issues, and some potentially cancelled courses. Every effort will be made to retain dual credits in schools impacted, however some course changes may be necessary.</p> <p>-TLD and DCDSB indicated they are experiencing the same issues as KPR</p> <p>-PVNC's enrollment in their dual credits seem to be solid at this point with schools requesting even more dual credits.</p>	Cycle 1 changes are due to Adriana McDonough by <u>Monday, May 29, 2017</u>

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		<p>-DDSB is in the second round of timetabling. Currently, all dual credits are running as they should however the next two weeks will be critical with timetabling still underway.</p> <p>-Jennifer Parrington indicated that the tech double period requirement on the part of the college is problematic with the boards, especially since these students are definitely in the primary target group. Is there a creative solution to this?</p> <p>-Will Howe indicated that set-up, clean-up and teacher travel time makes this difficult to cover the curriculum in a 75 minute period.</p> <p>-Full day class trips could make up the hours but that means students are missing time from other classes.</p> <p>-Robert Wager indicated paying faculty to set up and take down before and after may help.</p> <p>-Members are encouraged to network at the symposium to see what other boards/colleges are doing.</p> <p>-Jennifer Parrington also indicated that Henry Street High School is opening a high performance elite athletic program. Colleges have indicated that they have courses that would work well with this program. Jennifer is encouraged to contact the college.</p>	
8	Budget – ELRPT	<p>Contingency Fund – discussion of use of funds by August 2017. Suggestions include the following:</p> <ul style="list-style-type: none"> -Divide the funding to hire staff at each of the colleges to work on developing and implementing student-focused short learning activities for use in hands-on workshops -An ELRPT regional forum for professional development for teachers/staff to be held next year <p>-Bursaries for dual credit students. Colleges could consult with their Financial Aid staff to see how these funds could be applied</p> <p>-Assist SWAC students in paying the college application fee</p>	
9	OYAP Update	-To be updated in June	
10	“Roadshow” Update	-Upcoming sessions have been planned and will be reported on in June.	
11	Planning Time	Standing agenda item to leave final 15-30 minutes of each meeting for members to connect as needed	

Next Meeting: Monday-Tuesday, June 12-13, 2017 @ Eganridge Resort, Fenelon Falls (details to follow)

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